2023 Southern California Commissioner College

Technical Program

Period 1: 8:30 am – 9:20 am

Basic Training   *Unit Commissioner Basic Training (Complete) Part 1*
This course offers the complete national syllabus for commissioner basic training at the unit level.

BCS 101   *Core Concepts of Unit Service*
At the end of this training a commissioner will be able to define & identify the roles and types of commissioners, and describe the five commissioner focus areas. This course reviews and reinforces the core concepts of unit service and identifies the key skills needed for commissioners to be able to assess the units they serve.

BCS 108   *Mining Internet Resources*
As a result of this session, participants will recognize internet resources with good information, select reliable websites for use, and summarize internet resources for unit and commissioner use.

BCS 150   *Roundtables in Unit Service*
The course discusses how roundtable helps units succeed by providing ideas, policy updates, and current information on council & district events and training opportunities. An effective roundtable is vital to commissioner service. See how roundtables fit into the commissioner service structure by providing services to unit leaders.

BCS 260   *Introduction to Scoutbook*
You've heard of Scoutbook, but what is it? How does it work? What benefits might it provide for a unit and for a commissioner? How do I get started?

BCS 280   *Introduction to Exploring for Commissioners*
In this course, we examine the roles of the commissioner working with Exploring Units.

BCS 290   *The Program-Membership Cycle*
Membership is one of the highest priorities in any Council. In this course, find out how Commissioners can seamlessly coach and support Unit Membership in the natural Program cycle.

MCS 303   *Managing Unit Service at the District Level (using Commissioner Tools)*
Managing unit service in the district is the main responsibility of the district commissioner who is aided by various assistant district commissioners. This course will familiarize the student on the modules available in Commissioner Tools so that they can enhance their ability to support the unit.

MCS 311   *All About the ADCs Role*
This course will educate the audience on the purpose of the assistant district commissioner role and how it benefits commissioner services.

MCS 350   *Unit and Roundtable Commissioners Working Together*
While unit commissioners and roundtable commissioners wear distinct position patches, denoting their field of expertise, both wear the wreath of service and for good reason! Unit commissioners and roundtable commissioners work together to ensure unit leaders have the support they need to succeed. Remember: "Roundtable is unit service."

DCS 501 *Selecting a Thesis Topic and Limiting its Scope*
This discussion workshop will introduce those candidates who are beginning the DCS program to the process of proposing and preparing a DCS thesis.

CED 701   *Preventing Commissioner Burnout*
Whether we work with a unit or on the Commissioner staff, we have to be ready to face the reality that everyone gets burned out with Scouting at one time or another. This course will look at some ways we can help overcome those burnout situations and motivate ourselves and others toward better tenure in the BSA.

Period 2: 9:30 am – 10:20 am

UC Basic (continued)   *Unit Commissioner Basic - Part 2 (continued from period 1)*

BCS 103   *Linking District Resources*
Although commissioners are viewed as very knowledgeable and capable individuals, a key part of a commissioner's job is to link the unit to the district committee. At the end of this training a commissioner will be able to explain typical District structure and the functions of the District, know how to use the resources of the District to better support the units they serve, and utilize the Unit Service Plan when assessing the unit needs by identifying District resources.

BCS 109   *The Essential Element (A Servant's Heart)*
At the end of this training a commissioner will be able to define the characteristics of servant leadership, understand a servant's heart, and apply this concept in commissioner service.

BCS 151   *The Roundtable Commissioner Team*
Properly recruiting, training and recognizing the roundtable team is vital to the success of all roundtables. One of the duties in the role as the district commissioner is to recruit, train, guide, and evaluate the required commissioner personnel of the district.

BCS 291   *Webelos Retention and Transition*
Retention is as important to Membership growth as recruitment. Too many times, Units and Leaders neglect Webelos Transition, and parents treat Arrow of Light as graduation instead of transition. This presentation will highlight the misconceptions, opportunities to communicate our goals to parents and Pack leaders, and strategies to promote healthy Webelos Transition in our Districts and Councils.

MCS 304   *Commissioner Service for Units at Risk*
Early detection and systematic problem-solving is critical to support "at risk" units. This class will provide ways to identify these units and to discuss the processes needed to support these units.

MCS 312   *Recruiting for the 21st Century Commissioner*
All commissioners are responsible for recruiting other commissioners. This course familiarizes commissioners on the considerations and techniques that support recruiting volunteers who represent the generations of the 21st century.

MCS 351   *Conducting the Roundtable Planning Session*
An effective roundtable program requires advanced planning. With this in mind, every district and council should have an advanced roundtable plan supported by the assistant council commissioner and assistant district commissioners who focus on roundtable as unit service.

MCS 461   *Scoutbook Functions*
Great! You've decided to use Scoutbook and have set up a unit. Now what? We will explore the different functions of Scoutbook and how to use them: advancement tracking, communications, planning, and reporting. Designed for Scouters and commissioners with a basic understanding of Scoutbook.

MCS 480   *Advanced Exploring for Commissioners*
In this course, we continue to examine the roles of the commissioner working with Exploring Units.

DCS 503   *Developing Your Project or Thesis*
This will be a workshop in which we work together to develop thesis plans for our participants. This session discusses various suggestions for developing a project or thesis outline and writing the final report for submission to your doctoral advisor.

CED 707   *Becoming a Project/Thesis Advisor*
This course prepares a person to become a project or thesis advisor, provides proven techniques to make this task easier, and helps to provide consistent standards for the acceptance of a completed Doctorate of Commissioner Science project or thesis. (It is preferred that instructors and advisors have their CCS Doctorate.)

Period 3: 10:30 am – 11:20 am

UC Basic (continued)   *Unit Commissioner Basic - Part 3 (continued from period 1 & 2)*

BCS 104   *Contacting Units*
At the end of this training a commissioner will be able to describe how the concept of commissioner service is demonstrated in frequent unit contacts, identify ways to demonstrate good commissioner service as we serve as a coach/mentor and representative of the BSA, and explain the importance of using Commissioner Tools to record and manage unit contacts.

BCS 112   *Recruiting Unit Commissioners*
This course will focus on recruiting. Recruiting is an ongoing need. Every commissioner has a part in the process. This course describes a process for the identification and recruitment of commissioners.

BCS 152   *Planning, Implementing and Promoting Roundtables*
In this course, the participants will be learning how to plan a year roundtable program to best serve the units in their districts. They will also discuss how to promote Roundtables to the units they serve and to new leaders.

MCS 305   *Resolving Critical Unit Issues*
The purpose of this course is to hone the commissioner's skills in assessing units, determining their strengths and weaknesses, and in developing plans to improve the functioning of the unit. When collaborating with the unit Key 3, the commissioner may be able to help identify critical issues and keep the unit from becoming an "At-Risk" unit.

MCS 313   *Onboarding New Commissioners*
In this class we will explain why we onboard commissioners, discuss what is included in onboarding process, and review the onboarding process for new commissioners.

MCS 352   *Roundtable Is Over – Now What??*
The district roundtable isn't over when the last chair is put away or when the host has closed the virtual meeting space. There are things that need to be completed to help get ready for the next roundtable. This course discusses the importance of feedback and applying for successful future roundtables.

MCS 460   *Scoutbook Laboratory*
Come and see Scoutbook in action! We will demonstrate aspects of the functionality of Scoutbook. Come with your questions and issues.

MCS 481   *How to be an effective Camp Commissioner*
In this course, we examine hoe to be an effective Camp Commissioner.

MCS 490   *Seeking New Units: Cat Packs*
The number complaint today for recruiting young Cub Scouts today is "The nearest Pack is too far away." But having a Commissioner led "Cat Pack Team" can help your Scout District quickly new Cub Scout Packs in those barren urban deserts in your community. We'll explain the mechanics of this novel new (and perhaps easiest) approach to new unit formation and retention. Especially encourage all New Unit Commissioners to attend.

DCS 506   *Coaching Commissioners*
Coaching is about relationships. It is the ability to listen, to observe, to share, to support and to engage in a way that will help others solve their own problems, grow as individuals and attain their full potential. This class will focus on coaching skills for administrative commissioners.

CED 712   *Roster Mining for Recruiting*
This course is designed primarily for administrative commissioners (council and district) to practice recruiting commissioners using the Roster Mining method. The following plan has been used successfully by commissioners across BSA. The key to success is to use what works for you.

Period 4: 12:45 pm – 1:35 pm

BCS 105 *Resolving Common Unit Issues*
This course will build the commissioner's knowledge of the early warning signs of a unit in danger of failing as well as group discussions about how to support problem-solving of some common issues. At the end of this training a commissioner will be able to use the Detailed Assessment to identify unit strengths and needs, understand early warning signals of unit issues, and identify focus areas for observing specific unit needs during regular contacts.

BCS 114 *Understanding and Communicating with Today's Leaders*
We, as commissioners, need to understand the differences in relating to the generations involved in scouting and inclusiveness. This course encourages understanding between the different generations – particularly Generation X and Millennials – to help commissioners better communicate with their units.

BCS 153 *Roundtable and Commissioner Tools*
In this course, the participants will learn how to use the roundtable tab on Commissioner Tools. They will also learn to create power pivot table reports. For a participant to be fully engaged in the course they need to have a computer to be able to access Commissioner Tools.

MCS 306 *Mentoring Skills*
The course will discuss the new mentoring model, differences of coaching and mentoring and how it applies to commissioner service. This course will also explore the similarities and subtle differences between mentoring and coaching.

MCS 314 *The Commissioner and the Professional*
Learn more about the relationship between the commissioner and the professional; how they can work closely together to reach the common goal of providing quality service to units.

MCS 353 *The Cub Scout Roundtable Breakout*
This course will help you use the Cub Scout breakout to develop a plan to help units solve their problems using program specific interest topics and resources, employ the breakout sessions to focus on the needs of leaders in unique positions, and apply unit service resources to help pack leaders solve their own problems.

MCS 420 *Commissioner Tools*
Learn how to navigate and use the tools that are needed as a commissioner to log unit visits. This course will look at everything Commissioner Tools from entering contacts and Roundtables to administrative actions like assigning units.

MCS 491 *Building Meaningful Relationships as a Powerful Recruitment Tool*
Building scouting relationships with your community is a mighty tool for both membership growth and exciting, successful program opportunities. Understanding and growing these relationships is critical for growth for the Council.   We'll share some examples of relationship opportunities and success stories unique to NST-3 members and why each one of these relationships should have a dedicated Commissioner closely involved.

DCS 509 *A Legacy of Servant Leadership*
Leading is not about what we gain from others but about what others gain from us. Leading well means serving others.

CED 716 *Navigating Difficult Conversations*
Scouting is full of conversations. Most are pleasant and productive- but at times, differences can arise. It occurs whenever people disagree over their values, motivations, perceptions, ideas, or desires. Sometimes these differences appear trivial, but they can trigger strong emotions. As commissioners, we need to be able to navigate these difficult conversations in a way that leaves everyone feeling heard, understood and valued.

Period 5: 1:45 pm – 2:35 pm

BCS 106 *Coaching Leaders*
In this course a commissioner will become familiar with the new Coaching Model and how to use it to better serve their units.

BCS 116 *Collaborative Assessments*
At the end of this training a commissioner will be able to, understand the importance of the Collaborative Assessment, develop and utilize a Unit Service Plan, and assess and record results of the USP in Commissioner Tools

BCS 154 *Roundtable Fundamentals*
Roundtable is normally the first district event that a new leader attends. It is focused on FUN and giving new and seasoned leaders "the will to do, and the skill to do". Roundtable is important not only for the leaders but for the youth they bring the information back to

MCS 307 *Serving Newly Formed Units*
An engaged commissioner is critical for the success and retention of new units. Commissioners designated as a New Unit Commissioner focus on only new units, preferably a single unit to which they have been assigned. In this course, a commissioner will learn the role of a new-unit commissioner and become familiar with working side by side with a new unit organizer.

MCS 315 *Effective Unit Service in Rural Communities*
What is the definition of a rural community? This course will discuss the unique issues of rural units and how to solve them.

MCS 354 *The Scouts BSA Roundtable Breakout*
The Scouts BSA breakout session focuses on the needs of troop leaders and helps them solve their problems. The Scouts BSA breakout session should help adult leaders learn scout skills as needed to help their youth leaders plan and run the troop program.

MCS 422 *MyScouting Tools*
There's a lot of power in our online tool kit these days. Come learn how to unleash the full capabilities of my.scouting.org!

DCS 514 *Building Meaningful Relationships*
Commissioner Service is all about relationships. This session discusses ways in which commissioners may go about building and maintaining positive relationships with those they serve. It also discusses possible pitfalls that can undermine relationships. (This course has similar content to MCS 314, but is presented at the level of district key3).

CED 751 *Role of the Administrative Commissioner in the Roundtable Program*
The Role of the Administrative Commissioner in the Roundtable Program. This course describes how to create a roundtable culture committed to unit service, discusses developing a team with that mindset, and talks about how administrative commissioners such as the Assistant Council Commissioner for Roundtable and the Assistant District Commissioner for Roundtable can be reliable resources for units at the district and council level. We'll also learn how nurturing relationships helps build an effective roundtable commissioner team.

CED 890 *Recruiting in the LatinX Community*
California's LatinX community is the fastest-growing demographic in the state, accounting for 70% of our population growth over the last decade. There are structural incompatibilities in the way that Scouting traditionally approaches prospective scout families that systematically alienate Hispanic parents and prevent our best efforts to embrace this key stakeholder community. This presentation will discuss how some units and districts have been successful in welcoming our LatinX neighbors into Scouting and show the barriers that councils must confront to engage this growing community.

Period 6: 2:45 pm – 3:35 pm

BCS 107   *Journey to Excellence*
JTE is the BSA's tool for helping leaders plan their program, monitor progress and assess their Scouting success. Scouting success takes many forms, and JTE success employs a "balanced scorecard" as a result. The standards enable both large Scout units and small ones to succeed — as long as they provide good Scouting to youth.

BCS 117   *Commissioner and the Unit Key 3*
This course examines the roles of the Unit Key 3, the role of the unit commissioner and the relationship developed through communication, collaboration and assessment.

MCS 309   *Good Commissioners Need Both Head and Heart*
In this course, we will discuss how the servant leadership concept is concept is carried out in service to units using your head and heart. The objective of this session is to help commissioners with at least one or two years of experience reflect on some of the important qualities of good commissioner service (the "head"). The session also provides a variety of inspirational anecdotes for them to share with unit adults as well as other commissioners (the "heart").

MCS 316   *The Unit Service Plan*
The Collaborative Assessment of a unit gives an in-depth picture of the unit, its strengths, and its needs. To work toward making systematic changes in the unit's service to youth, the Key 3 with the commissioner develops a Unit Service Plan using information from the Collaborative Assessment and other sources.

MCS 357   *Managing Long Distance Roundtables*
This course will provide an understanding of the current resources available to enhance long distance roundtables.

MCS 358   *Addressing Unit Challenges through Roundtable*
The monthly roundtable plays a key role in unit service and in helping unit leaders address their challenges and roadblocks. A great roundtable team will deliver a quality event that encourages leaders to return each month. This course is the culmination of the CCS material directly related to the monthly roundtable.

MCS 423   *Online Registration*
Learn everything about managing membership registration online. From managing beascout.org, to getting leads, and sending and approving applications, find out how your units can be more efficient with new member registration.

DCS 516   *The Unit Service Plan and the District*
This session examines the district commissioner's role in completing unit service plans and how the district committee plays a key role in service plan completion.

CED 752   *Advanced Roundtable Promotion*
When it comes right down to it, the roundtable program is not a situation of "if you build it, they will come." Rather, you must first create a robust roundtable program that unit leaders need and THEN, in turn, create a robust promotion plan to tell unit leaders WHY they should come to roundtable. The focus of this course will be the promotion plan.

Period 7: 3:45 pm – 4:15 pm

MCS 499a *GLAAC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499b *WLACC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499c *SSC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499d *VCC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499e *LPC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499f *CIEC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499g *OCC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499h *LBAC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499i *VHC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.

MCS 499j *SDIC Leadership Huddle*
This council leadership huddle is an opportunity for all of the council's participants in today's college to enjoy a time of reflection and recognition with their council commissioner.